Selective
Travel Management

Carbon Reduction Plan

selective-travel.com



COMMITMENT TO ACHIEVING NET ZERO

Selective Travel Management are committed to achieving Net Zero emissions by 2035.

BASELINE EMISSIONS FOOTPRINT

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: November 2018 to October 2019	
Additional details relating to the Baseline Emissions Calculations: Selective began tracking our Scope figures just prior to the pandemic years, so the baseline of 2019 has seen a steep decline since we first started tracking figures. This baseline gave us a realistic emission figure to put in place a strategy to reach Carbon Zero by 2035.	
Emissions:	Total (tCO2e)
Scope 1:	0*
Scope 2:	58.98
Scope 3 (including Sources):	75.69 Upstream / Downstream transportation and distribution: 0** Employee Commute*** Waste generated in operations: 0.09 Business travel: 75.60
Total Emissions:	134.67

*Selective Travel Management do not have any company vehicles, hence scope 1 emissions are zero.
**Selective Travel Management do not manufacture any products hence both the upstream and downstream transportation and distribution emissions are zero.
***Employee commuting was not tracked pre 2019.

CURRENT EMISSIONS REPORTING

Reporting Year: November 2025 to October 2026	
Emissions:	Total (tCO2e)
Scope 1:	0*
Scope 2:	2.84
Scope 3 (including Sources):	15.57 Upstream / Downstream transportation and distribution: 0** Employee Commute*** Waste generated in operations: 0.05 Business travel: 15.52
Total Emissions:	18.41

*Selective Travel Management do not have any company vehicles, hence scope 1 emissions are zero.
**Selective Travel Management do not manufacture any products hence both the upstream and downstream transportation and distribution emissions are zero.
***Selective Travel Management have implemented a remote working operation and as such have zero regular employee commute to and from the office.



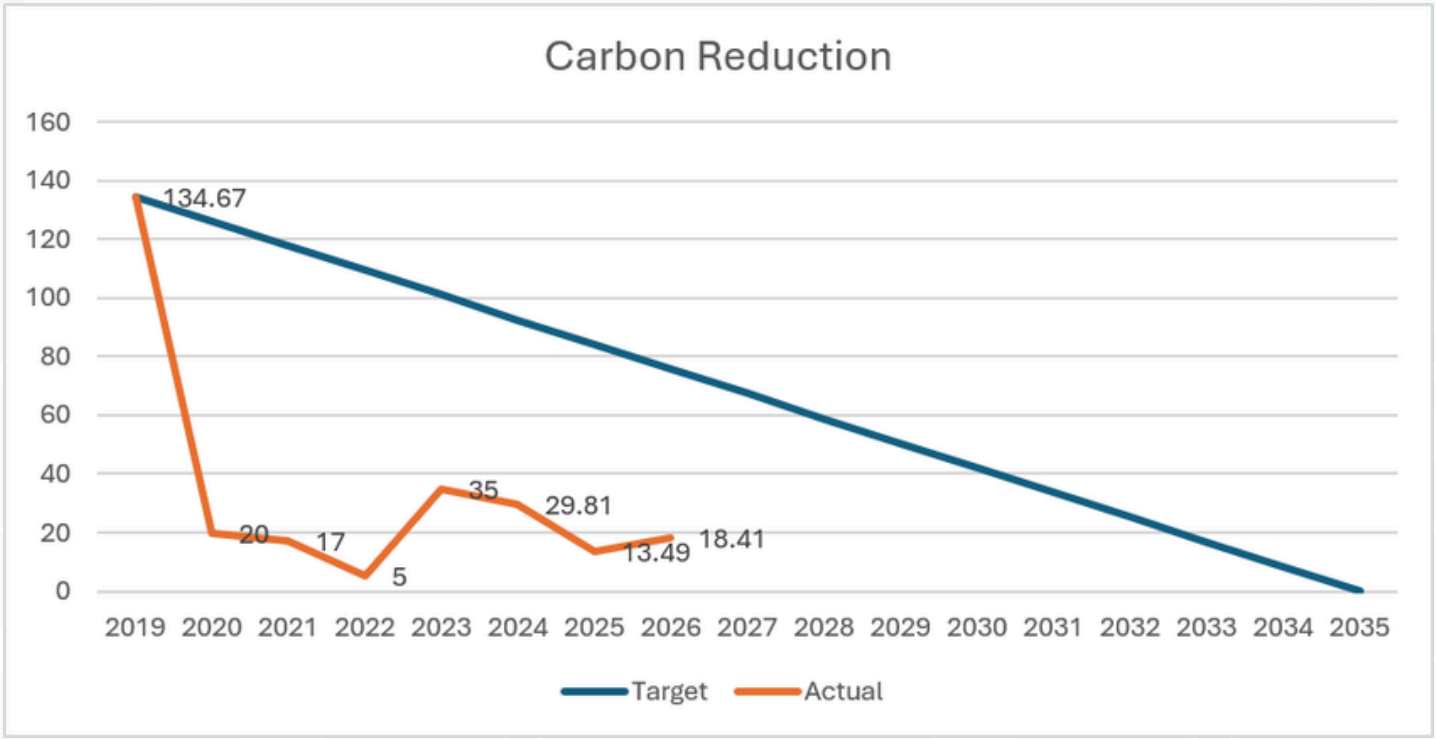


EMISSION REDUCTION TARGETS

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

- We have significantly reduced our office floor space from circa 14,000 sq ft (pre-covid) to 3,500 sq ft. A reduction of 75%.
- We have implemented management systems, which are maintained and audited to reduce energy usage.
- Ongoing activities to reduce energy consumption used per employee.
- We do not use any single use plastics within the office environment.
- Printers have been reduced and are now password controlled and linked to individual users, allowing to target and minimise usage.

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets. We project that carbon emissions will decrease over the next five years to 12.00 tCO_2e by 2031. This is a reduction of 35% from our current reporting year (and a 91% reduction against the 2019 baseline).





CARBON REDUCTION PROJECTS

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved by these schemes equate to a reduction of 116.26tCO2e, an 86% reduction against the 2019 baseline calculation. The below measures will be in effect when performing the contract.

- ISO14001 implemented and certified since 2020.
- EcoVadis accreditation and annually audited since 2018.
- Net Positive Futures accreditation and annually audited since 2016.
- Staff Travel Policy focused on environmental choices to reduce business travel emissions.
- We have intelligent recycling bins throughout the office, minimising any waste to landfill sites.
- We have zero usage of any single use plastics within the office environment.
- We have fully implemented LED/PIR lighting.
- Waste reduction strategy in place and annually audited.
- Paper use reduction targets in place and annually audited.
- Ongoing activities to reduce energy usage per employee.



FURTHER CARBON REDUCTION PROJECTS

In the future we hope to further implement measures to reduce our carbon emissions such as:

- Achieve zero waste to landfill.
- Further measures to reduce staff travel and flight emissions.
- Conduct additional training and implement new processes to reduce energy usage per employee.
- Offset our carbon emissions through verified offsetting partnerships.

DECLARATION & SIGN OFF

This Carbon Reduction Plan has been completed in accordance with Procurement Policy Note 006 (PPN 006) and associated guidance and reporting standard for Carbon Reduction Plans. Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the Board of Directors.

Signature:	Keith Graham
Name:	Keith Graham
Position:	Managing Director
Date:	November 2026





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Business Travel. Simplified.